



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 6, 2020 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, October 6, 2020 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw present, and Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Rick McCloud, Southside Community Church and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to adopt the order of the agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – Dave VanNatter wished Commissioner Connolly a Happy Birthday. Kevin Moore

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for September 29, 2020
- 2) Invoices Over \$5K: Technology (3), Sheriff's Office, Facilities (2)
- 3) Plats for Approval: Bauer Addition File #MLD0065-20, Hoener Subdivision File #MLD0068-20, KB Property File #MLD0071-20
- 4) Clerical Error, EMS Commercial Lease Agreement

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY20 Claims Batch #28 \$545,836.78 and Demands in Batch #28 \$2,147,260.89; **Totaling \$2,693,097.67**

Claims Batch #28	
General Fund	\$ 273,872.35
Road & Bridge	\$ 64,397.25
Airport	\$ 1,649.82
Elections	\$ 1,070.33
Drug Court	\$ 2,181.15
District Court	\$ 23,492.48
911 Fund	\$ 20,847.07
Court Interlock	\$ 20.00
Revaluation	\$ 984.50

Solid Waste	\$	35,387.49
Tort	\$	7,120.65
Weeds	\$	32,633.43
Parks & Recreation	\$	80.33
Highway Special	\$	2,943.25
Justice Fund	\$	54,893.88
East Bonner Snowmobile	\$	3,565.51
Waterways	\$	738.53
Grants	\$	19,958.76
Total	\$	545,836.78

Claims Batch #28		
Demands	\$	2,147,260.89

Commissioner Connolly made a motion to approve payment of the FY20 Claims and Demands in Batch #28 Totaling \$2,693,097.67. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY20 EMS Claims Batch #28 \$22,030.87 and Demands in Batch #28 \$9,749.67; **Totaling \$31,780.54**

EMS Claims Batch #28		
Ambulance District	\$	22,030.87

EMS Claims Batch #28		
Demands	\$	9,749.67

Commissioner Bradshaw made a motion to approve payment of the FY20 EMS Claims and Demands in Batch #28 Totaling \$31,780.54. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding FY21 Claims Batch #1 \$19,123.20; **Totaling \$19,123.20**

Claims Batch #1		
General Fund	\$	2,979.27
911 Fund	\$	5,456.44
Justice Fund	\$	10,687.49
Total	\$	19,123.20

Commissioner Connolly made a motion to approve payment of the FY21 Claims and Demands in Batch #1 Totaling \$19,123.20. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Acceptance of Wood Grinding Bid from Cannon Hills Industries

Commissioner Bradshaw made a motion to award Cannon Hills the contract for the grinding and removal of the wood piles at the Dickensheet, Idaho Hill and Colburn sites for 2020-2021 fiscal year. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Action Item: Discussion/Decision Regarding 2020 EMPG Grant Award #20EMPG017; **\$36,118.80 County Match**

Commissioner Connolly made a motion to accept the Idaho Office of Emergency Management 2020 Emergency Management Performance Grant Award # 20EMPG017 in the amount of \$36,118.80 with a county match of \$36,118.80 and allow the Chairman to sign. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding 2020 EMPG Grant Award #20EMPG017, Appointing Grant Administrator; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2020-70 authorizing the Director of Emergency Management to manage, prepare, sign and submit reports for 2020 Emergency Management Performance Grant Award # 20EMPG017 in the amount of \$36,111.80 with a county match of \$36,111.80 and allow the Chairman to sign. Commissioner Connolly seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

- 1) Action Item: Discussion/Decision Regarding Excess Tax Deed Funds to Willowfern Holdings, LTD
Commissioner Connolly made a motion to approve the payment of excess tax sale funds in the amount of \$36,121.21 to Willowfern Holdings, LTD, and Alberta holding company. The time for recorded parties of interest and record owners to make a claim for the overage has passed. This is the only claim received for RP002270020240A. This has been reviewed and approved by legal. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Excess Sale Proceeds to State Treasurer; **Resolution**
Commissioner Bradshaw made a motion to approve Resolution #2020-71 to transfer the excess tax sale funds to the State Treasurer. The time for recorded parties of interest and record owners to make a claim for the overage has passed. The State has better resources to manage the funds and locate the owners. The Resolution has been approved by legal. Commissioner Connolly seconded the motion. All in favor. The motion passed.

AIRPORT – Dave Schuck

- 1) Action Item: Discussion/Decision Regarding Striping for 2020 Pavement Seal Coating Project, Sandpoint Airport; **\$6,685.00**

Commissioner Connolly made a motion to accept these striping estimates for this 2020 Pavement Maintenance Project at Sandpoint Airport. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding Juvenile Detention Agreement, Boundary County
Commissioner Bradshaw made a motion to approve the Juvenile Detention Agreement for housing juveniles under the jurisdiction of Boundary County. The term of the Agreement is for a period of two (2) years, ending September 30, 2022. Commissioner Connolly seconded the motion. All in favor. The motion passed.
- 2) Action Item: Discussion/Decision Regarding Juvenile Detention Agreement, Lincoln County, Montana
Commissioner Connolly made a motion to approve the Juvenile Detention Agreement for housing juveniles under the jurisdiction of Lincoln County. The term of the Agreement is for a period of two (2) years, ending September 30, 2022. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.
- 3) Action Item: Discussion/Decision Regarding Justice Services Department Operating Agreement FY20-21
Commissioner Bradshaw made a motion to approve the Justice Services Operating Agreement, which sets the operating plan for Justice Services for FY20-21 as supported by legislative code. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 4) Action Item: Discussion/Decision Regarding ACI Semi-Annual Heating/Cooling Maintenance Agreement FY20-21; \$1,750.00

Commissioner Connolly made a motion to approve the ACI Agreement for FY20-21 for the term of one (1) year to perform maintenance services in the Justice Services building at a cost of \$1,750.00. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PLANNING – Milton Ollerton

- 1) Action Item: Discussion/Decision Regarding Partial Surety Bond Release, Merle’s Estates, File #S1888-17;
Resolution

Commissioner Bradshaw made a motion to approve Resolution #2020-72 releasing 100% of the Cash Surety for survey monuments from Langley Properties LLC. for Merles Estates File #S1888-17. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:36 a.m. the meeting was recessed.

At 9:43 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources
Action Item: Discussion/Decision Regarding Hiring

At 9:43 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye, Commissioner Connolly – aye. Commissioner Bradshaw - aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 9:54 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources
Action Item: Discussion/Decision Regarding Personnel

At 9:54 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1)(B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald aye, Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 10:02 a.m.

EXECUTIVE SESSION – Technology

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt with Technology
Action Item: Discussion/Decision Regarding Letter Regarding Records Exempt

At 10:02 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (F) Litigation. Commissioner Bradshaw seconded the motion. Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw - aye. All in favor. The motion passed.

Commissioner Connolly made a motion to approve the NDA between Structured Communications and Bonner County to be used during the course of on going security audits. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 10:19 a.m.

Commissioner McDonald Adjourned the meeting at 10:20 a.m.

The following is a summary of the Board of County Commissioners

Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of September 29, 2020 – October 5, 2020
Copies of the complete meeting minutes are available upon request.

On Wednesday, September 30, 2020 Tax Cancellations were held pursuant to Idaho Code §74-204(2). The following files were Approved: RP56N02W034951A, RP000700010050A, RP007970000020A, RP041630010010A & RPS049401900A0A

On Monday, October 5, 2020 a Department Head Meeting was held pursuant to Idaho Code §74-204(2).

On Monday, October 5, 2020 an Insurance Update was held pursuant to Idaho Code §74-204(2) & Idaho Code §74-206(1)(d) Record's Exempt.

ATTEST: Michael W. Rosedale



Dan McDonald, Chairman

10/13/20

Date

By 

Deputy Clerk